

WELCOME



DAY OF ACTION

GREATER GALLATIN UNITED WAY

Dear Nonprofits and Passionate Partners,

We're excited to welcome you to the Third Annual Day of Action on Friday, June 26, 2026.

Last year, our community showed up in a big way. Across Gallatin, Madison, Meagher, and Park counties, volunteers came together to support local nonprofits through hands-on projects that made a real difference. It was energizing, meaningful, and a powerful reminder of what's possible when we take action together.

This year, we're building on that momentum and going even bigger. One day. Four counties. Countless actions.

Day of Action is your opportunity to bring your mission to life. Rally volunteers, complete a project that moves your work forward, and connect more people to the impact happening in our community every day.

Whether you are hosting a project or signing up to volunteer, there is a place for you.

Register your project, invite your team, and help us make this year even more impactful.

Our team is here to support you every step of the way from promoting your project to recruiting volunteers and making sure everything runs smoothly.

Together, we are building a stronger, more connected community. Thank you for all you do. Let's make June 26 count.

With gratitude and anticipation,

The Greater Gallatin United Way Team

YOUR ACTIONS, OUR COMMUNITY, ONE IMPACTFUL DAY





FREQUENTLY ASKED QUESTIONS

HOW CAN MY NONPROFIT, GROUP, OR BUSINESS PARTICIPATE IN THE DAY OF ACTION?

HOST A PROJECT I Have a volunteer project idea? We'd love to feature it! Visit GreaterGallatinUnitedWay.org/day-of-action to learn more and fill out the interest form. Then register your project on VolunteerMT.org by May 15th to be included in our Day of Action marketing and volunteer recruitment efforts.

VOLUNTEER I Ready to roll up your sleeves? Visit greatergallatinunitedway.org/day-of-action and sign up or reach out to ben@gguw.org—we'll help you find the right fit.

SUPPORT I Want to sponsor or donate in-kind goods to help make the day a success? Contact sylvia@gguw.org to explore ways to support the Day of Action.

WHAT TYPES OF VOLUNTEER PROJECTS ARE SUITABLE FOR THE DAY OF ACTION?

We welcome a diverse range of projects! Whether it's a community clean-up, skills-based project, or engaging activity, any initiative that positively impacts the community is encouraged. Whether it is for two or 100 volunteers. We are here to help.

IS THERE A COST FOR NONPROFITS TO REGISTER THEIR VOLUNTEER PROJECT?

No, there is no registration fee for nonprofits to host a volunteer project on the Day of Action. It's a collaborative effort to promote community engagement and positive change.

CAN I REGISTER MULTIPLE VOLUNTEER PROJECTS FOR MY NONPROFIT?

Absolutely! If you have multiple projects or initiatives that could use volunteer support, we encourage you to register them individually on VolunteerMT.org.

HOW CAN MY NONPROFIT BENEFIT FROM HOSTING A VOLUNTEER PROJECT ON THE DAY OF ACTION?

Hosting a volunteer project provides your nonprofit with an excellent opportunity to engage with the community, showcase your mission, and potentially recruit new volunteers. Your project will also be included in marketing to amplify your impact.

WHAT SUPPORT DOES GREATER GALLATIN UNITED WAY PROVIDE TO PARTICIPATING NONPROFITS?

Greater Gallatin United Way is here to support you every step of the way. We'll feature your project in official Day of Action materials and promote it across our social media platforms. You'll also receive a marketing toolkit, day-of resources, help recruiting volunteers, and some fun Day of Action swag to make your project a success.

HOW CAN MY NONPROFIT ENGAGE WITH VOLUNTEERS ON THE DAY OF ACTION?

Connect with your volunteers to make the most of your project. Keep them informed by sharing key project details, thanking them for their time, and showing the impact they're making. If possible, consider having a representative attend one of our Day of Action events to help build connections and celebrate the day together.

WHAT HAPPENS AFTER THE DAY OF ACTION?

After the event, we'd love to hear how it went! Share your success stories, photos, and any outcomes from your project—these highlights help us showcase the collective impact and keep the momentum going. GGUW will compile and share a Day of Action Impact Report to celebrate the work we accomplished together.

HOW CAN VOLUNTEERS CONNECT WITH MY NONPROFIT FOR FUTURE OPPORTUNITIES BEYOND THE DAY OF ACTION?

Turn Day of Action into long-term impact. If volunteers want to stay involved, guide them to your website, social media, or share a contact for follow-up opportunities. A positive Day of Action experience can be the start of lasting relationships and ongoing support for your mission.

WHAT IF WE CANNOT HOST A VOLUNTEER PROJECT BUT STILL WANT TO BE INVOLVED?

All nonprofits and community groups are welcome to join our public Day of Action events! Come connect with the community, recruit new volunteers, pick up some swag, and spread the word about your mission—or just stop by to have fun and celebrate community with us. Visit greatergallatinunitedway.org/day-of-action for event details.

HOW TO REGISTER

1 Visit VolunteerMT.org and click sign-up and create a volunteermt.org agency account. If you are already a volunteermt agency, click sign-in.

QUICK TIP If you are new here, [check out this tour](#) of VolunteerMt.org to learn more.

2 Once you are signed-up or signed-in, visit the Day of Action initiative page by clicking the button below the header or in the side navigation. Check out what other organizations are involved and what projects they are hosting.

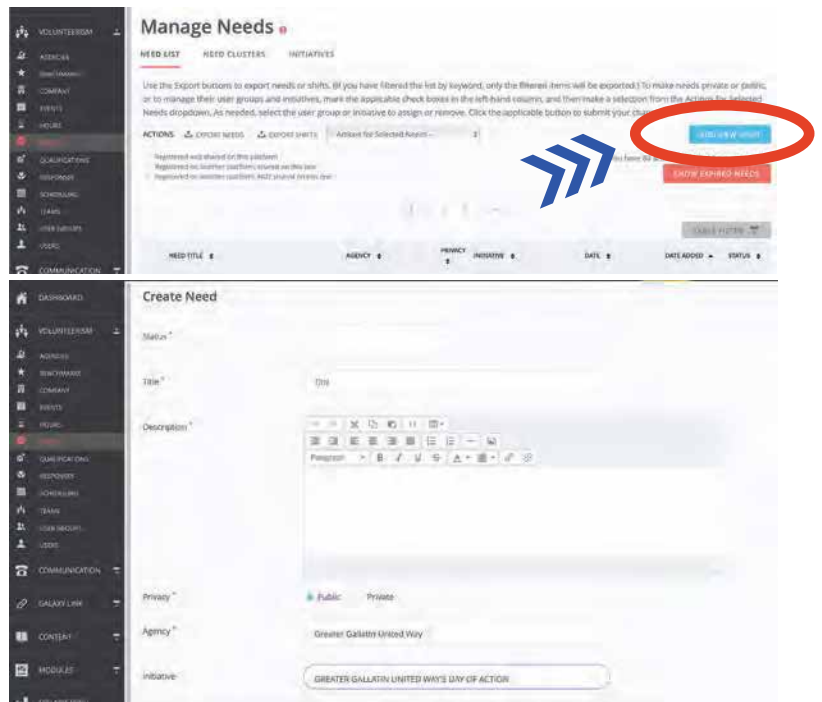
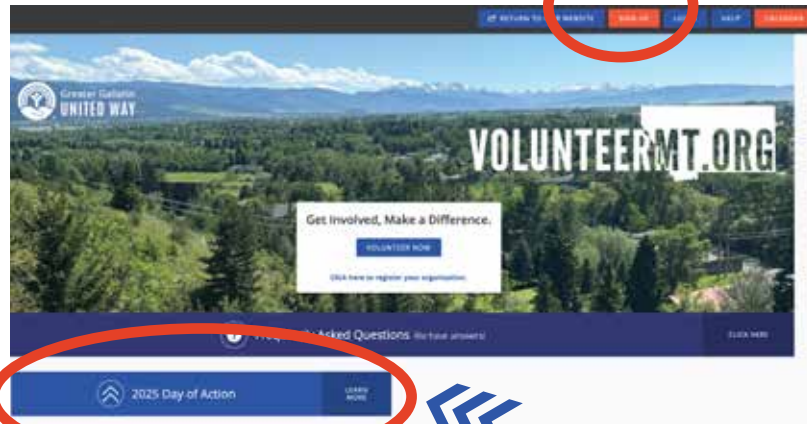
QUICK TIP Someone else from your organization may have already have an account. Look to see if your organization is listed before signing up.

3 Using the left navigation, click the needs tab. This is where you will create and edit your needs. For Day of Action a Need = a Volunteer Project.

QUICK TIP Here is [more information](#) on how to add a need from VolunteerMT.org.

4 Begin filling out each field with the information for your volunteer project. Status should be active. Create a brief title and description that describes what your project is. Be sure to mark it public. Choose your agency. Then GREATER GALLATIN UNITED WAY DAY OF ACTION for the initiative.

QUICK TIP Don't forget to make your project fun and attractive to potential volunteers. Let them know the impact it will have. Include special skills or materials that may be needed to complete it.



HOW TO REGISTER CON'T

5 Continue to fill out the need fields. For duration, select “Happens on.” Need date should be 06/26/2026. Registration deadline is 06/19/2026. The rest of the fields are up to you to complete in a way that will best fill your volunteer project.

QUICK TIP The capacity is how many volunteers you want for each volunteer project. If you have multiple projects, create a need for each one.

6 Click “CREATE NEED.” And that is it, your need is now posted and ready for volunteers to begin signing up.

QUICK TIP Go back to the Day of Action Initiative page and double check that your need is showing up and review the details if needed.

7 Go back into the needs page and you will find a direct link in the upper right corner. Share this need on your social media and marketing efforts to show how our community can support your mission.

QUICK TIP Need some additional help navigating VolunteerMT.org as an agency manager? [Check out this article.](#)

8 If you have any questions or need help along the way, please reach out to the GGUW team at admin@greatergallatinunitedway.org or call 406-587-2194. We are happy to help and excited for you to join us for Day of Action!

This screenshot shows a form for creating a new need. The fields are: Duration (dropdown menu with 'Happens On' selected), Need Date (text input with '06/21/2024'), Registration Closed Date (text input with '05/21/2024'), Capacity (text input with 'Example: 30'), Hours (text input with 'Example: 4 or 3.5'), Hours Description (text input with 'Example: 9am - 5pm'), Allow Team Registration? (checkboxes for No, Yes, Teams only), Minimum Age (text input), Maximum Age (text input), and Family Friendly? (checkboxes for Yes, No, N/A).

This screenshot shows the bottom section of the 'Create Need' form. The fields are: Country (dropdown menu with 'United States'), Interests & Abilities (text input with 'Select interests'), Tags (text input with 'Add'), Additional Notification Recipient(s) (checkbox with 'Yes'), Designate a Site Supervisor (checkbox with 'Off'), Comments (text input), and Clickwrap Waiver (checkbox with 'Choose File' and 'no file selected'). At the bottom are 'CREATE NEED' and 'CANCEL' buttons.

This screenshot shows the 'Update Need' page. The page title is 'Update Need'. Below the title are tabs for 'NEED LIST', 'NEED CLUSTERS', and 'INITIATIVES'. The main heading is 'Day of Action Hub Event Volunteers'. Below this is the 'Update Need' section. The 'NEED LINK' field is circled in red and contains the URL 'http://www.volunteermt.org'. Other fields include Status (dropdown menu with 'Active') and Title (text input with 'Day of Action Hub Event Volunteers').

IMPORTANT DATES



Pre-Event Planning

DECEMBER 15th: Save-the-Date and Information for 2026 event sent to nonprofits.

FEBRUARY 1st: Day of Action interest form available online.

FEBRUARY 15TH: Volunteer Project registration opens

MARCH 1ST: Early promotion begins – Hosts/volunteer projects will be highlighted on GGUW and VolunteerMT social.

MARCH 1 - JUNE 14TH: Confirmations and welcome kit sent to participating nonprofits.

APRIL 16TH: Save-the-date goes out. Promotional push for volunteers.

JUNE 1ST - 14TH: Promotional push – highlight projects, events, and encourage community participation.

JUNE 14TH: Deadline for hosts to submit volunteer projects and opportunities.

JUNE 19TH: Deadline for volunteers to sign up for specific projects/opportunities.

JUNE 23RD: Nonprofits must submit final volunteer lists and details for their events.

JUNE 19TH: Day of Action packet pick-up at GGUW office.

JUNE 19TH: Nonprofits and Project Hosts send reminder email to their volunteers with details of the day.

JUNE 24TH: Final email from GGUW to all participants with reminders and event details sent.

Post-Event

JUNE 27TH - JULY 3: Nonprofits and volunteers share photos and stories from the Day of Action.

JUNE 30TH: Follow-up surveys sent to volunteers and nonprofits for feedback.

JULY 1ST: Thank-you emails sent to all participants, sponsors, and volunteers.

JULY 18TH: GGUW will post Day of Action Impact Report.

YEAR-ROUND: Continue to celebrate and acknowledge the impact of the Day of Action through newsletters, social media, and community events.

RESOURCES

MARKETING TOOL KIT

- Official Day of Action Logo and Branding Guidelines
- Key Messages and Talking Points
- Press Release Templates
- Social Media Graphics and Sample Posts
- Sample Newsletter or Email Content
- Printable signage, postcards and posters

DAY OF ACTION VOLUNTEER HOST IDEAS

- Community Clean-up Initiatives
- Gardening, Cleaning and Beautification Projects
- Food and Clothing Drives
- Skill-Based Volunteer Opportunities
- Collaborative Art Projects

VOLUNTEER FORMS + RESOURCES

- Liability Waivers
- Volunteer Code of Conduct
- Emergency Contact Information Template
- FAQ Sheet for Volunteers
- Volunteer Appreciation Certificates or Recognition Materials

DAY OF ACTION EVENT INFORMATION

- Location and Map of Events
- Schedule of Activities
- Vendor Sign-up and Information
- List of Participating Nonprofits, Partners, and Projects
- Information Tables, Extra Packet Pick-ups, and Resources
- Event Sponsor Information
- Packet Pick-up